

\_\_\_\_\_  
**Patient Last Name, First Name (Please Print)**

\_\_\_\_\_  
**Date of Birth (MM/DD/YYYY)**

\_\_\_\_\_  
**Patient Social Security Number (000-00-0000)**

I have been informed of and understand that there may be an administrative fee of \$35 associated with the printing of my records.

\_\_\_\_\_  
**Patient Home/Cellular Phone (000-000-0000)**

\_\_\_\_\_  
**Street Address**

\_\_\_\_\_  
**Apt. Number**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**State**

\_\_\_\_\_  
**Zip**

Please Release Records to:

\_\_\_\_\_  
**Name of Person, Company or Organization**

\_\_\_\_\_  
**Phone (000-000-0000)**

\_\_\_\_\_  
**Fax (000-000-0000)**

\_\_\_\_\_  
**Business Mailing Address**

\_\_\_\_\_  
**Building Number**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**State**

\_\_\_\_\_  
**Zip**

Please Release Records From:

\_\_\_\_\_  
**Name of Person, Company or Organization**

\_\_\_\_\_  
**Phone (000-000-0000)**

\_\_\_\_\_  
**Fax (000-000-0000)**

\_\_\_\_\_  
**Business Mailing Address**

\_\_\_\_\_  
**Building Number**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**State**

\_\_\_\_\_  
**Zip**

I authorize the release of copies of:

- The last two years of my medical records
- All medical records
- Only those records pertaining to (specify types and dates): \_\_\_\_\_

Sensitive Information:

I understand that this may include information relating to (check to authorize release):

- Acquired immunodeficiency syndrome (AIDS) or infection with human immunodeficiency virus (HIV)
- Behavioral health services, psychiatric care, mental health treatment
- Sexually transmitted disease
- Diagnosis/treatment for alcohol and/or drug abuse
- Information for research purpose

\_\_\_\_\_  
**Signature of Patient or Responsible Party**

\_\_\_\_\_  
**Employee Witness Signature**

\_\_\_\_\_  
**Relationship to Patient (If Other Than Self)**

\_\_\_\_\_  
**Today's Date (MM/DD/YYYY)**